



POSITION TITLE:	Leading Resident – ‘Leading by Living’
POSITION NUMBER:	YS072
POSITION LOCATION:	Warrnambool
TEAM /DIVISION:	Foyer Warrnambool – Youth Services Division
SAFETY SCREENING CHECKS:	Current National Police Check, Disqualified Carer Register Check & Working with Children Check
TERMS OF EMPLOYMENT:	Position is subject to one month trial followed by three month probation period. A mutually negotiated contract will then be arranged.

OUR ORGANISATION

Brophy Family and Youth Services is a quality accredited Child Safe, not for profit organisation, with a community based Board of Directors. Our service provides a wide range of family, youth and children services across South West Victoria. We are a multi – site organisation, and employees may be required to work at any of our sites. These sites are based in Warrnambool, Portland, Hamilton and Colac.

Brophy Family and Youth Services actively values and promotes diversity in our community and affirms our commitment to always be inclusive and respectful to all, regardless of gender, age, race, sex, sexual orientation, religion, level of ability, cultural or language background.

We welcome people who are LGBTIQ+ (lesbian, gay, bisexual, transgender, gender diverse, intersex, queer, plus other sexual minority identities), and are accredited under the Rainbow Tick Standards for LGBTI inclusive practice.

Our values are: Social justice, Professionalism, Empowerment, Responsiveness and Partnership.

DIVISION AND PROGRAM OVERVIEW

The Youth Services Division encompasses four teams which include Youth Support Team (Youth Homelessness, Youth Justice, Better Futures and Young Parents, Youth Transitions Team (Transition to Work and related transition programs), Foyer Warrnambool (24 hour supported youth accommodation facility and related services), School & Community Programs (School Focused Youth Service, Safe in the South West Project, Youth Projects, Healthy Relationships), and the Safe and Connected Team.

The Foyer Warrnambool Program is an internationally acclaimed model linking the provision of accommodation and support with living & employment skill development. It is delivered in partnership with other agencies who have distinct and yet very important roles. The Agencies are:

- Brophy Family and Youth Services will undertake the role of lead agency and will be responsible for the management of the campus facility.

- Barwon Youth will undertake the role of managing the tenancy and property portfolio of the Foyer.
- South West TAFE, responsible for the provision of the Certificate 1 in Developing Independence that all Foyer residents complete while at the Foyer.

PRIMARY PURPOSE OF ROLE

The Leading Resident holds an active leadership role at the Foyer, with the following key responsibilities:

- Support staff with communal activities including meals, workshops, activities and excursions. This support includes organising, setting up, facilitating and cleaning up.
- To take responsibility for some basic gardening and cleaning tasks around the facility as negotiated with Foyer Team and/or Barwon Child Youth and Families.
- To facilitate resident meetings, inclusive of preparing the agenda, chairing the meeting, compiling minutes and following up tasks and ensuring the meetings are beneficial to all who attend.
- To participate in Foyer activities as negotiated that build relationships with residents and assists them in their transition into the Foyer including:
 - Providing tours for new residents.
 - Peer mentoring for new residents which includes regular checking in around their transition into the Foyer.
- To engage and create positive connections with young people and the Foyer team.
- In a professional manner, share insights and be an advocate on behalf of the residents collective in relation to program specific matters.
- Working effectively as part of a team to meet the program needs, which may involve contributing towards promotion and marketing of Foyer Warrnambool and the network of Foyers.
- To participate in regular support sessions with the Manager (or delegate).
- Maintaining adherence to strict confidentiality procedures in the role of leading resident.
- To be familiar with the emergency procedures of the Foyer and if required act according to those instructions.
- To be familiar with the principles and policies of the Foyer and role model these directions, this includes reflecting the principals in the Foyer Deal and education/employment obligations.
- To take part in a three monthly evaluation of the role to create a meaningful experience for self and the program moving forward.
- Undertake relevant training and professional development opportunities identified by the Manager (or delegate).

ROLE OPPORTUNITIES

Taking on this role, the Leading Resident will have access to:

- A rent free self-contained, one bedroom unit with a small court yard in a central Warrnambool location for 12 months. *Please note: a fee to contribute to the cost of utilities is required to be paid by the Lead Resident.*
- Connection & support to Foyer Team over the 24/7 roster. *(Meaning that the Leading Resident will not be required to undertake duties alone within the residence.)*
- Experience in a peer leadership role.
- Professional training and support in relation to leadership skills and activities.
- Opportunity to represent Foyer Warrnambool in different activities throughout the Foyer Network and relevant Communities of Practice, locally and nationally.
- Volunteer Insurance Cover
- Free access to Aquazone - indoor community aquatic and leisure facility.
- Free Wi-Fi

REPORTS TO

The Leading Resident will be responsible to the Manager - Foyer Warrnambool.

KEY SELECTION CRITERIA

The Leading Resident is expected to demonstrate abilities in:

- 'Leading by Living' - demonstrating how to live successfully in a communal living setting, including the role modelling of healthy daily routines and contributing to positive Foyer culture.
- Acting as a role model by reflecting the principles of the Foyer which include:
 - Education attendance rate of at least 85% or engaging in employment.
 - Actively participating in the six offers (Social Connections, Housing and Living Skills, Health and Wellbeing, Employment, Education & Civic Participation)
- Active leadership within the Foyer by taking initiative to lead and join in the Foyer activities, communal meals and residents meetings.
- Communicating effectively in a non-judgemental manner, utilising negotiation and good listening skills, with staff and other residents. This includes being a positive and encouraging presence supporting an Advantaged Thinking environment.
- Demonstrating and maintaining clear boundaries and expectations with residents.
- Being personally insightful and emotionally resilient.
- Working effectively as part of a team to meet program needs.
- Taking direction from the Manager – Foyer Warrnambool (or delegate) when necessary.

AUTHORISED BY

NAME: Kathy Sanderson
POSITION: Executive Manager – Youth Services
DATE: June 2021

ACCEPTED BY INCUMBENT

NAME: _____
SIGNED: _____
DATE: ____/____/____